

EASTERN MEDITERRANEAN STUDIES: ARCHAEOLOGY-HISTORY-CULTURE

GENERAL COURSE GUIDELINES

1. Program Overview

1.1. Program structure

The academic year begins within the first week of October each year and ends September 30th of the following year. Each academic year is divided into two academic semesters. All courses are semester-long and include:

- Lectures
- Seminars
- On-site field trips and hands-on tutorials

The completion of the program requires attendance of a total of forty (40) courses over eight (8) semesters. Courses are divided into two categories: (a) mandatory and (b) elective. All mandatory courses are compulsory, while the elective courses include ten (10) seminars to be selected from a list that may change every year. Several courses may additionally require field trips to museums and archaeological sites, accompanied by on-site instruction and participation in archaeological excavations directed by the Department of Mediterranean Studies: Archaeology, Linguistics, International Relations (D.M.S.) and the local Archaeological Service.

Information on current or prospective course offerings is updated as needed at the end of the spring semester of each academic year. The updates apply as of the following academic year, to:

- The titles of mandatory and elective courses offered each academic year, along with the instructors' names
- The number of hours per week for each course
- The number of credit units assigned to each course

Each course spans the period of a 13-week semester and is assigned a number of credits. Each lecture or seminar is three-hour long and takes place once per week.

1.2. Field practice

Certain courses include excavation practice, on-site classes and/or hands-on instruction at the Archaeological Museum of Rhodes as well as on many archaeological sites on the island (e.g. Lindos, Kameiros, the Medieval Town of Rhodes, etc). Special one- or two-day field trips may also be organised as part of specific courses. Extended field trips to major Greek archaeological sites on neighbouring islands and museums (e.g. Kos) may be offered as part of the curriculum.

2. Academic year

The academic year begins within the first week of October each year and ends on September 30th of the following year. It includes two semesters:

The Winter semester. It usually begins within the first week of October and lasts until mid-January of the following year.

The Spring semester. It usually begins at the end of the exam period of the winter semester, around mid-February and ends at the beginning of June.

Every semester includes thirteen (13) weeks of teaching. The end of each semester marks the beginning of the exam period. Students may be reassessed in the modules of both semesters before the end of the winter semester. Throughout the year, there is a total of four (4) weeks of Christmas and Easter holidays. There is a break of one week between the Winter and Spring semesters.

There are no classes on the following holidays:

Winter semester

October 28 (WWII Day)
November 14 (Saint Patron's Day)
November 17 (1973 Students' Uprising)
Christmas Break (2 weeks – 24/12-06/01)
January 30 (The Three Hierarchs Day)

Spring semester

Ash Monday/ Beginning of Lent – movable
March 7 (Local holiday)
March 25 (Independence Day and The Annunciation)
Easter Break (2 weeks) – movable
May 1 (Labour Day/Mai Day)
Holy Spirit Monday – movable

3. Registration

Registration takes place during the first two weeks of each semester at the Registrar's Office. Students register for 5 courses per semester, a total of 30 credits (ECTS) for each semester from 1 to 8. The typical workload for a full-time student corresponds to seventeen (17) instruction hours per week (tutorials and field trips included), in addition to an average of forty (40) hours of study. An academic advisor is assigned to every student to assist them with their academic progress.

In each semester, students register for five (5) courses. In addition, students are allowed to re-attend courses which were not completed in the semester they originally registered for. Students are not allowed to participate in exams or earn credits for courses for which they have not registered. Registration for courses taught in semesters 1, 3, 5 and 7 takes place in the Autumn, and for courses taught in semesters 2, 4, 6 and 8 it takes place in Spring.

4. Teaching Methods

Student-focused teaching and learning methods are applied in all subjects. Flexible and innovative learning practices are adopted in response to the diversity of students (e.g. disabled, with specific learning difficulties).

The lecturers choose and combine teaching and learning methods, which aid students to acquire knowledge regarding the general epistemological background, or special areas of interest and specialisation. The teaching methods employed are listed below:

- i. Lecture presentation with supervisory material (electronic presentation, electronic material, etc.) with the active participation of students and discussion with the lecturers.
- ii. Assignment of an individual essay on a subject, which requires frequent cooperation between students and lecturers, and considers the specific skills and needs of each student.
- iii. Group assignments (collaborative approach), concerning the study of specific topics, the implementation of projects and the presentation of these to the class. Scientific questions are explored through the student's constant interaction with the lecturer, which encourages his/her independent and critical thinking.
- iv. The conduct of training, study and research in one of the four associated Departmental Laboratories according to the needs and requirements of the course.
- v. Site visits to archaeological sites or museums with the close supervision and guidance of the lecturers.

5. Attendance and grading

At the beginning of each semester, the instructors provide the syllabus for each course, designate office hours, and communicate their grading policy and course requirements. The topics covered in each course match the syllabus for the particular year.

5.1. Attendance

Lecture and seminar attendance is not obligatory. Students must complete all course requirements, which may include mid-term exams, essays or other assignments, and a final exam.

5.2. Written Assignments Regulations

i. General

The students of the University of the Aegean are committed to the original production of assignments, assigned to them during their studies for their evaluation, but also respect for intellectual property rights of the sources they use for their preparation. Students of the University of the Aegean cannot present papers that have been prepared in collaboration with other students as a product of individual creation. The students of the University of the Aegean may not submit new tasks that they have prepared in the past for the fulfilment of new educational requirements.

The students of the University of the Aegean are not allowed, during any examination process, to cooperate with colleagues or third parties to copy in any form. Use of aids, notes and electronic media can only be done if it has been expressly permitted by the lecturer or the lecturer in charge of the examination process.

ii. Basics of text formatting

For writing an essay, the following specifications must be followed:

- The essay must be written in one of the broad word processing programs used for text writing.
- It is recommended to choose one of the fonts Times New Roman, Arial, or Calibri to avoid technical problems. The recommended font size for the body of the text is 12. Page formatting should follow the portrait orientation with an A4-sized page.
- Paper spacing must be 1.5, and text should be aligned.

iii. Citing references and bibliography

• There are several ways/formats for citing references and bibliography bibliographic styles (e.g. Harvard, APA, Chicago style). Lecturers may suggest other ways of citing the bibliography provided that a system is uniformly followed throughout the work.

- Footnotes are numbered and placed at the bottom of the page.
- When maps and/or appendices are cited, the source must be cited.

iv. Plagiarism

Students must comply with the following basic rules of ethics.

Copying and reproduction of intellectual material of other authors is not allowed.

Appropriation of sections of published work without citing the relevant bibliographic reference and without the quoted text marked with quotation marks is considered plagiarism.

If the above rules are not respected, then the author of the paper commits the serious academic offence of copying/plagiarism and copyright infringement. The same applies to the copy of a text from online resources. In the event a lecturer detects an extensive similarity with another essay or published work, as well as plagiarism, the essay is rejected. Possible penalties may be imposed by the bodies of the University of the Aegean.

5.3. Examination periods

There are three examination periods in each academic year, starting after the end of the Winter or Spring semester. The second examination period takes place after the end of the Spring semester. The third examination period is set in September, following the summer break, and is intended for students who failed in the first or second examination period, or who abstained from a final exam for reasons of force majeure or serious illness proven by a competent public body. The exact dates for the examination periods are noted in the academic calendar, and the exam schedule is announced on the program's website some weeks earlier.

If a student fails to pass one or more courses after the completion of the September examination period, he/she is required to register again and resit the exam for the course(s) in question in the following academic year. Failure in more than three courses in a single semester after

the completion of the September examination period requires registration and repetition of the entire semester in the following year (the Winter or the Spring semester, respectively). Students who fail one or more courses in the Winter semester may still attend the courses of the following Spring semester.

All students may be registered for Modern Greek I and II. Registration for any level of Modern Greek III and above requires the completion of the immediately previous level or the level before.

Students of the program who are native speakers of Greek or have completed their secondary education at a Greek-speaking institution are fully exempted with a grade of ten (10).

Students who have a certificate of proficiency in Greek from the Center for the Greek Language at level B2 and above (provided that the certification has been obtained within the last five years, from the date of application to the PPE), are fully exempted with the corresponding degree grade.

Holders of Greek language proficiency certificates from the Center for Greek Language at a level lower than B2 are exempt from specific courses, as follows:

a. Holders of level B1: are fully exempted from Greek Language I-VI with the corresponding degree grade and continue with Greek Language VII-VIII

b. Holders of level A2: are fully exempted, with the corresponding degree grade, from Greek Language I-IV, and continue with Greek Language V-VIII

c. Holders of level A1: are fully exempted from Greek Language I-II with the corresponding degree grade and continue with Greek Language III-VII

Students who have a degree in Greek (with or without certification from another recognized institution) will have the opportunity, after an examination conducted by the Department, to be enrolled in one of the Greek Language II-VIII courses, being exempted from the previous semesters with the grade they receive in the placement exam.

The maximum period of study for the students of the Program is the prescribed period of study (four years), with the possibility of an extension of no more than two years.

5.4. Assessment

The final grade is calculated by the instructor based on each student's overall performance in midterm exams, essays or other assignments, and in the final exam.

The grading policy is communicated by the instructor at the beginning of each semester.

The final grades are posted within a period of fifteen (15) days after the final exam and range in scale from one (1) to ten (10), rounded to the nearest half ($\frac{1}{2}$).

A grade of five (5) or higher is required for the completion of the class. The Grading scale is as follows:

8.50 – 10	Excellent
6.50 – 8.49	Very Good
5 – 6.49	Good
Below 5	Fail

5.5. Degree Requirements

The degree is conferred upon completion of all the following requirements:

1. Enrolment Residence Requirement: Registration in the School and attendance by presence for at least 8 semesters.

2. Mandatory Course Requirement: Completion (final grade ≥ 5) of all required courses, for a total of 240 credit units (ECTS).

3. The Grade Point Average (GPA) is calculated as the mean average of the grades received for each of the courses completed. Overall academic performance is assessed according to the following table:

Degree Classification

5.00 – 6.49	Good
6.50 – 8.49	Very Good
8.50 – 10.00	Excellent

6. Erasmus+

The Erasmus+ European and International Mobility Programmes allow the student population and both the teaching and administrative staff to move across Europe and the world, to study, to teach, to train, to work within the framework of the internship. They have the opportunity to get to know the academic culture and educational systems of different Universities, to gain intercultural experiences, to exchange knowledge, practices, perceptions, to talk to various people, visit different countries, to travel, to link University life with new horizons. (<https://erasmus.aegean.gr/en>)

7. Interruption of study

The student, within the time of his/her normal period of study, has the right to apply and request a warranted suspension of study (article 33, §3, law 4485/2017), which cannot exceed two consecutive semesters, nor can it be less than one semester.

The interruption process is analysed in the following steps:

1. The application of the interested party is submitted at the beginning of the academic semester to the Assembly of the Department, in which the student is required to state the reasons for which the interruption of study is requested. (The request for interruption must be submitted within the first three semesters and only within the time of the normal duration of study.) The relevant supporting documents, if any, are attached to the application.

2. A relevant justified decision is issued by the Assembly of the Department, in which it is stated that during the interruption period, the student's status is revoked and all the relevant rights of the student are suspended. Student status is automatically restored upon expiration of the interruption. The semesters that coincide with the study interruption period shall not be deemed for the maximum duration of regular study. Such students are not charged normal full-time or part-time fees.

8. Expulsion

The Assembly of the D.M.S., following the suggestion of the Coordinating Committee, may decide to expel students if they:

- exceed the maximum number of absences from attendance,
- have failed the course or courses and have not completed the program,
- exceed the maximum duration of study at the D.M.S., as defined in the present Regulation, unless there are proven reasons of *force majeure* (article 42, § 3, law 4521/18, Government Gazette 38 / 2-3- 2018, τ.Α'),
- fall into a misdemeanour that falls under copyright law (Law 2121/1993) while producing their written works,
- fail to pay the prescribed tuition fee,
- automatically at the request of students,
- commit acts that violate disciplinary law or criminal law and after the legal procedure has been followed.

In the event a decision is taken to expel a student from the program of study, the fees paid are not refunded.

9. Complaints-Suggestions

The University of the Aegean, through its continuous efforts to improve the services provided, offers students the opportunity to express their complaints or suggestions to the Complaints and Suggestions Committee of the Quality Assurance Office. Students can send their suggestions, comments, complaints or recommendations to complaints@aegean.gr. The Quality Assurance Office collects these messages and responds to the student with information about his/her request.

10. Course Distribution and Description

The following course description is indicative. The number, type and content of the courses of the program of studies, as well as their distribution in semesters, may be adjusted by decision of the appropriate body of the Department for reasons of ensuring its smooth operation.

Courses that have 3 Teaching Units correspond to 3 hours of theory per week. The Greek language courses (I-VIII) have 5 Teaching Units, which correspond to 2 hours of theory and 3 hours of practice.

1st SEMESTER				
Code	Course Title	M/E	ECTS	Teaching hrs/week
A-1	Prehistoric archaeology of the eastern Mediterranean	M	6	3
A-2	Ancient Egypt and the Mediterranean World	M	6	3
A-3	Art and society in the ancient Greek world (1100-330 BCE)	M	6	3
A-4	History of the Mediterranean	M	6	3
A-5	Greek I	M	6	5
	Total:		30	17

2nd SEMESTER				
Code	Course Title	M/E	ECTS	Teaching hrs/week
B-1	Archaeology of the Byzantine world	M	6	3
B-2	Foragers and farmers in the Eastern Mediterranean	M	6	3
B-3	Ancient Greek Literature: Epic	M	6	3
B-4	Academic and research skills for Humanities	M	6	3
B-5	Greek II	M	6	5
	Total:		30	17

3rd SEMESTER				
Code	Course Title	M/E	ECTS	Teaching hrs/week
C-1	Ancient Greek architecture and monumental topography	M	6	3
C-2	Crete in the Bronze Age	M	6	3
C-3	Byzantine art (icons, murals and mosaics)	M	6	3
C-4	Writing Systems in the Mediterranean	M	6	3
C-5	Greek III	M	6	5
	Total:		30	17

4th SEMESTER				
Code	Course Title	M/E	ECTS	Teaching hrs/week
D-1	The first Crusades (1095-1204)	M	6	3
D-2	Death, Magic and Eternal Life: The Egyptian paradigm	M	6	3
D-3	History and grammar of South-eastern Mediterranean languages	M	6	3
D-4	Greek mythology	M	6	3
D-5	Greek IV	M	6	5
	Total:		30	17

5th SEMESTER				
Code	Course Title	M/E	ECTS	Teaching hrs/week
E-1	Language Contact in the History of Greek Language	M	6	3
E-2	Early states of Bronze Age Greece	M	6	3
E-3	Phillip and Alexander the Great	M	6	3
E-4	Searching for the Divine in Ancient Egypt	M	6	3
E-5	Greek V	M	6	5
	Total:		30	17

6th SEMESTER				
Code	Course Title	M/E	ECTS	Teaching hrs/week
F-1	Ancient Greek pottery and vase painting	M	6	3
F-2	Byzantine mosaic pavements in the eastern Mediterranean (3rd-6th centuries AD)	M	6	3
F-3	Hospitaller Rhodes	M	6	3
F-4	Ancient Egyptian Language and Script	M	6	3
F-5	Greek VI	M	6	5
	Total:		30	17

7th SEMESTER				
Code	Course Title	M/E	ECTS	Teaching hrs/week
G-1	International protection of cultural heritage	M	6	3
G-2	Latins and Franks in the eastern Mediterranean	M	6	3
G-3	Archaeological sciences	M	6	3
S-n*	Seminar*	E	6	3
G-4	Greek VII	M	6	5
	Total:		30	17

8th SEMESTER				
Code	Course Title	M/E	ECTS	Teaching hrs/week
H-1	Masterpieces of ancient Greek sculpture	M	6	3
H-2	Island archaeology of prehistoric Cyprus	M	6	3
H-3	Museology	M	6	3
S-n**	Seminar**	E	6	3
H-4	Greek VIII	M	6	5
	Total:		30	17

Seminars

In the final two semesters, certain of the following modules are offered, of which the students are obliged to attend one per semester.

Seminar*: one of the following:

7th SEMESTER				
Code	Seminar Title	M/E	ECTS	Teaching hrs/week
G-5	Economy and coinage in the Greek world	E	6	3
G-6	Trends and prominent literary figures in 20th-century Greek literature	E	6	3
G-7	Gender in prehistoric cultures	E	6	3
G-8	Digital trends in Egyptian archaeology and epigraphy	E	6	3
G-9	Medieval castle towns and the case of Mystras	E	6	3

Seminar**: one of the following:

8 th SEMESTER				
Code	Seminar Title	M/E	ECTS	Teaching hrs/week
H-5	Aspects of Modern Turkish Literature	E	6	3
H-6	Redefining archaeology: Technological approaches	E	6	3
H-7	Mediterranean Languages, Societies, Identities	E	6	3
H-8	Rhodes and the Hellenistic world	E	6	3
H-9	Cultural diplomacy in the Mediterranean	E	6	3